# PUSHKAR BANIJYA LTD

Registered Office: 89, NETAJI SUBHAS ROAD, 1<sup>ST</sup> FLOOR, KOLKATA-700001 Website: <u>www.pushkarbanijya.com</u>, Emaild: <u>pbltd@yahoo.in</u>, Phone No: 03322101443 CIN NO: L67120WB1982PLC035384

## NOTICE OF THE MEETING

NOTICE is hereby given that the Thirty Second Annual General Meeting of the members of Pushkar Banijya Limited will be held at the Registered Office of the Company at 89, N. S. Road, 1st Floor, Kolkata-700 001 on Monday, the 29th day of September, 2014 at 11.00 A.M. to transact the following business:

## **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Statement of Profit and Loss Account for year ended 31<sup>st</sup> March 2014, together with the Reports of the Board of Directors and Auditors thereon.

2. To appoint a Director in place of Mr. Pawan Kumar Chandak (Din : 00584591), who retires by rotation and is eligible for re-appointment.

3. To appoint a Director in place of Mrs. Vidya Chandak (Din: 00584650), who retires by rotation and is eligible for re-appointment.

4. To appoint M/s S. Jaykishan, Chartered Accountants(ICAI Firm registration No: 309005E), the retiring Auditors as Statutory Auditors of the Company to hold office from conclusions of this Annual General Meeting until the conclusion of next Annual General Meeting and to fix their remuneration.

By Order of the Board

Pawan Kumar Chandak Chairman Cum Managing Director

89, N. S. Road, 1st Floor, Kolkata- 700 001

Date : 20.05.2014 Place: Kolkata

**Registered Office:** 

## **NOTES:**

- 1. A member entitled to attend and vote at the above Meeting is entitled to appoint a proxy to attend and vote on poll instead of himself and such proxy need not be a member. The instrument appointing the proxy in Form MGT-11 annexed hereto. In order to be effective, the said proxy form should reach the registered office of the Company at least 48 hours before the time of the meeting.
- 2. Corporate members intending to send their authorized representative (s) to attend the Meeting are requested to send to the Registered Office of the Company, a certified copy of the Board resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 3. Shareholders are requested to fill-in and sign the attendance slip and hand it over at the entrance to the venue.
- 4. Members desiring any information as regards the Accounts are requested to write to the company at an early date so as to enable the Management to keep the information ready at the meeting.

- 5. Members are informed that Share Transfer and related activities are being carried out by the Registrar & Share Transfer Agents, M/s. Niche Technologies Private Ltd., D511, Bagree Market, 71, B.R.B. Basu Road, Kolkata 700001. All Correspondence may kindly be sent to the above address only.
- 6. Members / proxy holders are requested to bring their attendance slip duly signed so as to avoid inconvenience.
- 7. Members are requested to notify immediately any change in their address to the Company.
- 8. The Register of Members and Share Transfer Books of the Company shall remain closed from 23<sup>rd</sup> September 2014 to 29<sup>th</sup> September, 2014 (both days inclusive).
- 9. Pursuant to the provisions of section 72 of the Companies Act, 2013 members are informed that every holder of shares at any time may nominate in the prescribed manner, a person to whom his share in the Company shall vest in the event of his death.

# 10. VOTING THROUGH ELECTRONIC MEANS

I.) Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote by electronic means. As an alternative to vote physically at the AGM, and the business may be transacted through e-Voting Services provided by Central Depository Services Limited (CDSL)

II.) Similarly, Members opting to vote physically can do the same by remaining present at the meeting and should not exercise the option for e-voting. However, in case Members cast their vote exercising both the options, i.e. physically and e-voting, then votes casted through e-voting shall be only be taken into consideration and treated valid whereas votes casted physically at the meeting shall be treated as invalid. The instructions for e-voting are as under, Members are requested to follow the instruction below to cast their vote through e-voting:

## III.) The instructions for shareholders voting electronically are as

- (i) The voting period begins on 23.09.2014 at 10.00 am and ends on 25.09.2014 at 6.00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 14.08.2014, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u> during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now, select the "Pushkar Banijya Limited" from the drop down menu and click on "SUBMIT"
- (v) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (vi) Next enter the Image Verification as displayed and Click on Login.

(vii) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.

(viii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form				
PAN	<ul> <li>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Members who have not updated their PAN with the Company / Depository Participant are requested to enter in capital letters the PAN field of 10 characters as First 2 Characters of the First Holder Name followed by 8 characters consisting of Folio Number prefix by "0" (or 8</li> </ul>				
	characters from right of BO-ID). No special characters or space will be taken from the name and folio number and name shall be excluded of titles like Mr / Mrs / Smt / Miss / Ms / M/s etc. Example:				
	(1) Mr. V. N. Swami and Folio Number is S/0245, the PAN will be VN000S0245				
		will be 4S000C0052			
DOB	Enter the Date of Pirth on recorded in your demot account with the depository				
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format.				
Dividend	Enter the Bank Account Number as recorded in your demat account with the				
Bank Details	depository or in the company records for your folio.				
	Please Enter the DOB or Bank Account Number in order to Login.				
	If both the details are not recorded with the depository or company then				
	please enter in the Dividend Bank Details field the Number of Shares				
	Held by you as on Cut-Off Date (Record Date) of 14/08/2014				

(ix) After entering these details appropriately, click on "SUBMIT" tab.

- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

(xii) Click on the EVSN for the relevant Pushkar Banijya Limited on which you choose to vote.

(xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES

implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xviii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Note for Institutional Shareholders
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <u>https://www.evotingindia.co.in</u> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
  - After receiving the login details they have to create a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.co.in</u> under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>.

11. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at <u>sandipkej@yahoo.co.in</u> with a copy marked to helpdesk.evoting@cdslindia.com on or before September 25, 2014, upto 6 pm. without which the vote shall not be treated as valid

12. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of 14-August-2014.

13. The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / depositories as at closing hours of business, on 14-August-2014.

14. The shareholders shall have one vote per equity share held by them as on the cut-off date (record date) of 14-August-2014. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.

15. Shri Sandip Kumar Kejriwal, Practising Company Secretary (Certificate of Practice Number 3821) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblocks the votes in the presence of at least two (2) witness not in the employment and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

16. The results shall be declared on or after the AGM of the Company. The results declared alongwith the Scrutinizer's Report shall be placed on the website of CDSL within two (2) days of passing of the resolution at the AGM of the Company and will be communicated to listed stock exchanges namely the Calcutta Stock Exchange Association Limited and The Uttar Pradesh Stock Exchange Association Limited.

#### PUSHKAR BANIJYA LIMITED Regd Office: 89, Netaji Subhas Road, 1<sup>st</sup> Floor,Kolkata-700001 CIN NO: L67120WB1982PLC035384, Website: www.pushkarbanijya.com

## ATTENDENCE SLIP

## (To be handed over at the entrance of the meeting Hall) (Annual General Meeting- 29.09.2014)

I hereby record my presence at the Thirty Second Annual General Meeting of the Company held at 89,Netaji Subhas Road, 1<sup>st</sup> Floor, Kolkata-700001 Monday, the 29 th day of September, 2014 at 11.00 A.M.

Full Name of the m	ember(In Block Letter	rs):					
			No of Shares				
Full Name of Proxy(In Block Letters):							
Member/Proxy(s)	Signature:						

## ELECTRONIC VOTING PARTICULARS

EVSN	User ID	Password
140816035	Please refer to Note No. 10 - III in the Notice of the AGM	

## Form No. MGT-11 Proxy form [Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

# Pushkar Banijya Limited CIN NO: L67120WB1982PLC035384 89,N.S.Road, 1st Floor, Kolkata- 700 001

Name of the member (s): Registered address: E-mail Id: Folio No/ Client Id: DP ID:

I/We, being the member (s) of ..... shares of the above named company, hereby appoint

1. Name: Address: E-mail Id:

Signature:...., or failing him

2. Name: ..... Address: E-mail Id:

Signature:...., or failing him

3. Name: ..... Address: E-mail Id:

Signature:....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Thirty Second Annual general meeting of the company, to be held on the  $29^{th}$  day of September, 2014 at 11.00 A.M. at 89, N.S.Road,  $1^{st}$  Floor, Kolkata- 700 001, and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution	For	Against
1Consider and adopt of Audited Financial Statements, Report of the		
Board of Directors and Auditors.		
2.Re-appointment of Mr. Pawan Kumar Chandak as Director, who retires		
by rotation		
3. Re-appointment Mrs. Vidya Chandak as director, who retires by rotation.		
4.Re-appointment of M/s S. Jaykishan, Chartered Accountants, Statutory Auditors of the Company and to fix their remuneration .		

Signed this..... day of..... 20....

Signature of shareholder

Signature of Proxy holder(s) Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not

Please Affix Revenue Stamp Here